



Please send a copy to your chosen Appropriate Body:-

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Kate French

NQT induction: final assessment and recommendation

Instructions for completion

- Where tick boxes appear please insert "X".
- The head teacher/principal should retain a copy and send a copy of this completed and signed form to the appropriate body within 10 working days of the NQT completing the induction period.
- The original copy should be retained by the NQT.
- Hard copies will be required at certain stages of assessment, particularly for signature, unless they are submitted on-line with the necessary authentication in place of signatures.
- Full guidance on statutory induction can be found at <http://www.education.gov.uk/schools/leadership/deployingstaff/b0066959/induction-newly-qualified-teachers>

Recommendation:

The teacher named below **has performed satisfactorily** against the Teachers' Standards for the completion of induction

The teacher named below has **not performed satisfactorily** against the Teachers' Standards for the completion of induction

The teacher named below should have their induction period extended

NQT's personal details:

Full name

Former name(s) (where applicable)

Date of birth

DfE/teacher reference number

National insurance number

Name of institution (e.g. school or college)

DfE institution number (if applicable)

Appropriate body receiving this report

Date of start of final assessment period:

Date of end of final assessment period:



Number of terms completed during the final assessment period

or

Number of days completed during the final assessment period

Does the NQT work: Full time Part time

Number of days of absence during the (entire) induction period

Confirmation of induction:

I confirm that the NQT has received a personalised programme of support and monitoring throughout the period specified above in line with statutory guidance

Include the number of days reduction to the induction period to be served by the NQT where this has been agreed with the appropriate body as outlined in paragraph 3.5 of the statutory induction guidance at

<http://www.education.gov.uk/schools/leadership/deployingstaff/b0066959/induction-newly-qualified-teachers>).

If a reduction to the NQT's induction period has been given to reflect previous teaching experience, as outlined in paragraphs 3.2 - 3.4 of the statutory guidance, please give details here:

Assessment of progress against the Teachers' Standards:

The head teacher/principal or induction tutor should record, in the box below, brief details of the NQT's progress against the Teachers' Standards including:

- strengths;
- areas for further development where progress is satisfactory; and areas of concern
- evidence used to inform the judgements; and
- where appropriate, targets to be met.

Comments **must** be in the context of and make reference to each specific Teachers' Standard which can be found at: <http://www.education.gov.uk/schools/leadership/deployingstaff/a00205581/teachers-standards1-sep-2012->.

Please continue on a separate sheet if required.



1. Set high expectations which inspire, motivate and challenge pupils	
2. Promote good progress and outcomes by pupils	
3. Demonstrate good subject and curriculum knowledge	
4. Plan and teach well-structured lessons	
5. Adapt teaching to respond to the strengths and needs of all pupils	



6. Make accurate and productive use of assessment	
7. Manage behaviour effectively to ensure a good and safe learning environment	
8. Fulfil wider professional responsibilities	

Comments by the NQT:

The NQT should record their comments or observations on their induction to date.

Please reflect on your time throughout your entire induction period and consider:

- Whether you feel that this report reflects the discussions that you have had with your induction tutor and/or head teacher/principal during this assessment period; and,
- you received your full range of entitlements in accordance with regulations and guidance (<http://www.education.gov.uk/schools/leadership/deployingstaff/b0066959/induction-newly-qualified-teachers>)
- areas where you feel you require further development/support/guidance when looking towards the next stage in your career? Please indicate these are part of your comments in the box below.

I have discussed this report with the induction tutor and/or head teacher/principal:

Yes

No



I have the following comments to make:

This form should be signed below, unless it is being sent electronically in which case it must be sent from the head teacher/principal's mailbox and copied to the NQT and induction tutor.

Printed: Head teacher/principal

Date

Full name (CAPITALS)

Printed: NQT

Date

Full name (CAPITALS)

Printed: Induction tutor (if different from head teacher/principal)

Date

Full name (CAPITALS)

Before returning this form please ensure you have...

- Completed **all** sections fully
- Included **actual** signatures on the final page
- School stamp validation

Incomplete returns may result in a delay in recognition of successful induction